**PAC 14 Board Meeting Agenda**

**April 10, 2019 @ 4:00 pm Blackwell Library Rm. 131**

**Members in Attendance:** George Whitehead, Mark Thompson, Aaron Gurlly, Demetria Marshall, Jack Galloway, Sandy Pierson, Jack Heath, Tracy Sahler, Suzanna Mallow, Ron Pagano, Brett Hammond were in attendance. Tom Taylor and Joanne Miller attended representing PAC 14.

**Welcome & Call to Order:**  Chair George Whitehead

**Secretary’s Report:**     Read & Approve Minutes from Feb Meeting – Minutes approved

**Treasurer’s Report:**    Mr. George Whitehead – Financial reports from March were reviewed

**Development Committee Report**:  Ron Pagano-Development Committee moving forward with objectives

**Executive Director’s Report:** Tom Taylor

1. Monthly Report:   Data DOC  &  VOD-Numbers for the previous 2 months were reviewed
2. Status of PEG fees-Check received from the county for $33,352, check from the city to follow after their budget process is complete, around May 15th. Account to be opened strictly for these funds. Tom will be requesting an automatic deposit of 10% of the PEG fees received into this account.
3. Introduction of Long Term Plan for PAC 14 – Brett Hammond, Chair

**Old Business**

1. Proposed Budget for FY 2019-2020-Budget was reviewed at our February meeting-Motion was made to approve the FY 2019-2020 Budget, motion was seconded, budget was approved.
2. FCC Proposal for Franchise Fees (see above)
3. PEG Fee Accounts for City and County as Capital Revenue-reviewed
4. Fund Raising Letters for program sponsorships-Letter has been drafted, one sent so far
5. 2020 video promos by on air hosts: Some filmed, others pending
6. Business Cards for Board Members: In progress

**New Business**

**1. Letter or minutes stating new Credit Card for PAC 14 and Tom Specifically: Board has discussed, and a motion made and seconded that PAC 14 acquire a business credit card in the name of Tom Taylor, replacing the existing card in Creig Twilley’s name. We will discuss with PNC as to others factors, such as more than one account holder or another authorized user**.

    2.  Other Credit Card Users-see above

1. LuWOW! Specifics-Details of the LuWOW were reviewed
2. Discussion on Long Term Plan vote for June. Brett Hammond gave a brief overview of the plan, some discussion was held. Board members asked to review the plan for a vote at our June meeting.
3. Lottery for Religious Time Slots-Tom gave us his thoughts on having a lottery for the most requested time slots. Discussion was held as to whether it was acceptable to ask the churches to pay since PAC 14 is public access, and these are supposed to be donations. Determined Tom would send a letter thanking them for past support, and hoping we can count on them in the future.
4. Additional item: Tom has asked that PAC 14 reimburse Brett for costs he has incurred that benefit PAC 14, this includes travel, fees and membership in the Society of Broadcasting Engineers. It was decided the reimbursement was covered in the budget, and a line item should added to the next year’s budget to cover such expenses.

**Adjourn**

**\*\*Next Meeting:   June 12, 2019**