**PAC 14 Meeting Board Minutes**

**November 7, 2013 @ 4 pm**

**Members in attendance:** Rose MacGregor, Sandy Pierson, Mark Thompson, George Whitehead, and Faye Wilson.

**Pac 14 Staff in attendance:** Creig Twilley, Kelly Griffith.

**Absent Members:** John Cannon, Bob Culver, Angie Jones, Tracy Sahler, Shanie Shields

**Welcome and Call to Order:** Ms. Faye Wilson

**Executive Director’s Report:** Mr. Creig Twilley

**Discussion:**

1. **Introduction of new PAC Employee**
2. **Data Doc Report -** The numbers for the month of October were average compared to previous months. Live Government hours increased from the addition of filming City Work Sessions.
3. **Comcast -** Mr. Twilley discussed ongoing Comcast renegotiations with the city of Salisbury. No new updates available. Text on programs no longer available.
4. **Equipment Upgrade -** New camera along with accessories has been purchased in order to update PAC 14’s equipment. Upgrading will be slow in accordance with the time PAC will receive the last half of grant money from Wicomico County.

**Secretary’s Report:** Approval of Minutes was postponed due to not enough members at meeting. Quorum not reached.

A**ction Taken:** N/A

**Treasurer Report:** Mr. George Whitehead

**Agenda Item:** Review of October 2013 Financials

**Discussion:** October’s total Year-to-Date income is $ 118,623.25 with expenses at $70, 423.08 leaving a net income at $48,200.17. Total Assets are currently $143,767.68.

**Finance Committee Report:** Mr. George Whitehead

**Agenda Items:**  Review of the 7/30/13 Finance Committee Meeting.

**Discussions:**

1. **PAC14 Endowment Fund:** Creig discussed the overview of the CFES Endowment and how it will run. The endowment was made official on October 24, 2013 will a $1,000.00 check from PAC14. The Endowment fund is a long-term program that will ensure the future of PAC14.
2. **Year of the PAC:**  The goal is 1400 people donate $14 dollars a month for 14 months to go into the endowment fund. Totaling $274,400.00.

**New Business:**

**Agenda Item**: The next meeting will be held January 2, 2014

* Minutes for October will be approved
* Officially vote in new member, Sandy Pierson.
* How to promote raising endowment funds
* Selection of Board Officers for 2013-2014