

**PAC 14 Board Meeting  
October 5, 2010 at 4:10 PM  
at Salisbury University: Nabb Research Center**

**Members in attendance:** Phil Tilghman, Angie Jones, Mark Thompson, John Cannon, Sue Revelle, Marvin Long, and Shanie Shields. Michael Goodson, Creig Twilley, and Tom Taylor attended representing PAC 14. Meeting was opened by Mr. Phil Tilghman.

**Action-Read** and revised, as necessary, the August 3, 2010, minutes. Minutes approved by majority.

**Action-Report** Treasurers Report provided by Mr. Long  
Total liabilities and net assets is \$54,584.00

**Agenda Item: Executive Directors Report**

**Discussion** - Discussed resignation. Last day of employment is slated for November 30, 2010. Insurance is paid until July 2011 and employees now have workman's compensation through Avery Hall. Data/Web Report to be e-mailed depicting latest data.

**Agenda Item: Development Committee**

**Discussion** - Committee met on September 14, 2010 to develop a plan to assist Mayor and County Executive to move forward with Advisory Committee. Discussing ways to obtain additional revenue.

**OLD BUSINESS**

**Agenda Item: County MOU & Salisbury University MOU**

**Discussion** - John discussed results from County Work Session on the County MOU. SU is working on there MOU.

**Agenda Item: Update on City/County Website Observation**

**Discussion** - County and City representatives plan to ask if PAC 14 can be listed on the City and County Web Page.

**Agenda Item: Nominating Committee**

**Action:** Made a PSA which was played on PAC 14. To date no application have been submitted. Position currently opened is the join position between SU & Wor-Wic slot. SU has submitted Dr. Michael Scott and Wor-Wic President is in agreement. Motion made by Mr. Thompson to appoint Dr. Michael Scott, seconded by Mr. Long. Motion approved by majority. The other vacancy is a result of Carolyn Widdowson's resignation. Motion made by Mr. Thompson to appoint Dr. George Whitehead, seconded by Mr. Cannon. Motion approved by majority.

**Agenda Item: Finance Committee**

**Discussion** - Chair appointed Mr. Long to be Finance Committee. Mr. Long to draft an outline to describe the finance committee duties and responsibilities by the next meeting.

**Agenda Item: Evaluation Committee**

**Discussion** - The Executive Committee is acting as the first Evaluation Committee.

**Agenda Item: Carroll County Trip**

**Discussion** - In lieu of the Director's resignation discussed waiting until after the first of the year. Suggested contacting Shore Transit to provide transportation.

**NEW BUSINESS**

**Agenda Item: Timelines, Executive Director**

**Discussion** - Discussed timeline for hiring new Director prepared by Mr. Goodson. Mr. Tilghman noted that Mr. Creig Twilley would like to act as the Interim Director and would like to be considered as permanent Director if the Board approves of Mr. Twilley's work. Mr. Goodson suggested expanding staff to consider an Office Assistant. Executive Committee plans to meet and discuss further and bring suggestions to Board at next meeting.

**Agenda Item: Annual Meeting**

**Discussion** - Discussed By-Laws in reference to Annual Meeting. Motion made by Mrs. Shields to postpone annual meeting until October 2011 and to communicate this to the general public. Motion approved by majority.

**Agenda Item: Adjourn**

The Chair opened the floor for additional comments, none offered, the meeting was adjourned by Mr. Phil Tilghman, Chair at 5:20 P.M.

- Next meeting November 2, 2010.