

**PAC 14 Board Meeting  
December 7, 2010 at 4 p.m.  
At Salisbury University: Nabb Research Center**

**Members in attendance:** Phil Tilghman, George Whitehead, Sue Revelle, Marvin Long and Angie Jones. Creig Twilley, Vince Gore, Tom Taylor and Dreanna Ryan attended representing PAC 14. Guest Keith Whitelock. Meeting was opened by Mr. Phil Tilghman.

**Welcome and Call to Order:** Chair Phil Tilghman

**Agenda Item:** Introduction of New Employees

**Discussion:** Mr. Tilghman introduced Creig Twilley as the new Executive Director of PAC 14. Mr. Twilley introduced Dreanna Ryan as the new part-time office manager and Vince Gore as the new videographer. Tom Taylor spoke about the new Wicomico County Council members. He expressed concern regarding the selection of the County Representative. He suggested that the County Council be invited to visit PAC 14 to see what PAC 14 is and what we do before the new PAC 14 Board Member is selected or volunteers as the County representative on the Board. Mr. Long mentioned that Mr. Culver expressed a lot of interest and that he would be an excellent choice. The Board Members introduced themselves to the new employees.

**Secretary's Report:** Ms. Angie Jones said the minutes were distributed via email and asked if everyone received and reviewed the November 2010 Minutes.

**Action:** Motion made by Mr. Tilghman and second by Mr. Whitehead to approve November 2nd Minutes at 4:09 p.m. Motion approved by majority.

**Treasurer's Report:** Mr. Marvin Long

**Discussion:** Mr. Long reviewed the PKS financial reports from October 2010. We are ahead on revenues and low on expenses. Mr. Long states that PAC 14 has been very thoughtful with purchases.

**Agenda Item:** MOU update

**Discussion:** Mr. Twilley reports: The City Council will vote on the draft MOU at the next meeting on December 13<sup>th</sup>. Hopefully, the City will take the lead to change wording and then the County will follow and in October, the board can address the By-Laws. Creig will follow up with John Pick.

**Agenda Item:** 2011 Tentative Meeting Schedule

1/4/11	7/12/11
2/1/11	8/2/11
3/1/11	9/13/11
4/5/11	10/4/11      1 <sup>st</sup> Annual Meeting of Memberships
5/3/11	11/1/11
6/7/11	12/6/11

**OLD BUSINESS**

**Agenda Item:** Finance Committee

**Discussion:** Mr. Tilghman suggested that the Finance Committee be developed. Mr. Tilghman said it must be two board members plus Mr. Long along with a couple of people from the community. Mr. Long recommended that the board consist of an odd number of members and asked for two volunteers from PAC 14 Board. Mr. Whitehead volunteered and Sue Revelle will let Mr. Long know by the beginning of next week. Mr. Tilghman suggested Ray Perdue from PKS and Mr. Long will get another from the community to join the Finance Committee. Budgets need to be completed for the County by February 2011.

**Agenda Item:** CAC (Cable Advisory Committee) Update

**Discussion:** Ask Mr. Mike Scott to follow up on progress of appointments.

**Agenda Item: Adjourn**

**Discussion:** The Chair opened the floor for additional comments: Mr. Twilley would like to do streaming for on-line programming. It was \$1,995 from November to June, so it will be about \$1,700 for remainder of year only if we have the funds.

**Action:** Motion approved by majority. Motion made by Ms. Jones and second by Ms. Revelle to approve on-line streaming if \$1700 or less and if it is in the budget at 4:45 p.m. Motion approved by majority.

**Discussion:** Ms. Ryan will work on the Facebook page. Ms. Jones will give her the password and we will get Mike's Google login. Mr. Long will look into the availability of funds.

**Action:** The meeting was adjourned by Mr. Phil Tilghman, Chair at 4:50 p.m.

**Next Meeting:** January 4, 2011

**Hand Outs Provided**

November Minutes

PKS reports – Profit & Loss and Balance Sheet