**PAC 14 ANNUAL BOARD MEETING**

Meeting Minutes 12/02/20

**Opening**

The annual meeting of PAC 14, held on the Zoom platform was called to order by George Whitehead at 4:30 p.m.

**Present**

George Whitehead, Tom Taylor, Jack Heath, Adrianne Kadushin, Jen Myers, Jerry Everett, Brett Hammond, Lee McCabe/PKS, Creig Twilley, Aaron Gurlly, 410 430-9016, Jack Galloway, Judy Lynn, Keith Eagle, Suzanna Mallow.

**Approval of Minutes**

*Motion by George to accept September minutes. All in favor.*

**New Business**

Lee McCabe provided a brief summary of the complete financial statement and basic explanation of PEG (public, educational and governmental) and how PEG fees may be allocated (capital expenses only). Lee also mentioned direct public grants and contributions went down in FY20 compared to FY19.

*Motion to accept the Financial report by Brett H, seconded by Jack G. All in favor.*

Executive Director’s report:

Tom addressed servicing nonprofits throughout the year such as Habitat, CFES, etc. He spoke of the new website as well as new employees, Graphic Designer Emili, and Office Manager, Jen. He addressed the retirement of Keith Eagle, & the upcoming retirement of Creig Twilley. We viewed a special FY2020 Video produced by Keith. Special thanks to Brett Hammond for his commitment to PAC 14. Producer of the Year goes to Reverend Willard Hayes. Interviews with interns and potential new employees also mentioned.

Explanation by Jen to close two inactive credit card accounts (control acct ending 7719 & sub account 0410) from PNC bank in which Creig T is personally a guarantor (as described in the addendum to the agenda). PNC bank requires board approval to close the accounts. *Motion by Aaron G to approve closure of the inactive accounts, Seconded by Suzanna M. All in favor.*

**Old Business**

George discussed by-law changes about general language relating to 10.2 Exec Director evaluation and 15.01 Corporate Dissolution. *Motion to approve By-Law changes by Brett H, seconded by Creig T. All in Favor.*

Explanation by George with a follow up by Jen on the changes of the name and address listed as PAC 14 resident agent on Articles of Incorporation filed with Md Dept of Assessments and Taxation. *Motion by Jack G. to approve and accept P. Tilgham’s name removed and Tom Taylor added, seconded by Brett H. All in favor.*

**Next Meeting** Feb 10, 2021, location TBD **Adjournment** Motion to end by George Whitehead at 5:39 p.m.